



ORBIT TVET COLLEGE

The College is committed to providing equal opportunities and practising affirmative action in the administration of its appointments. It is our intention to promote representivity: (race, gender and disability) in the College through filling of posts and a candidate whose appointment, transfer or promotion will assist in achieving this goal will receive preference.

ORBIT TVET College invites suitable candidates to apply for the following permanent and fixed term posts.

REF NO.	POST TITLE	SITE
ORB18/2022	Assistant Director Management Accounting (SL 9) Permanent – Re-advertisement	Central Office
ORB02/2023	Centre of Specialisation Facilitator (SL 9) Three Years Fixed Term Contract – Re-advertisement	Mankwe Campus
ORB07/2023	Senior Registration Officer (SL 8) Permanent	Central Office
ORB08/2023	Senior Examination Officer (SL 8) Permanent	Central Office
ORB09/2022	Senior Labour Relations Officer (SL 8) Permanent	Central Office
ORB10/2023	Wellness Practitioner (SL 7) Permanent	Central Office
ORB11/2023	IT Technician (SL 7) Permanent	Mankwe Campus
ORB12/2023	Lecturer Business Studies (PL 1) Permanent	Brits Campus
ORB13/2023	Lecturer Engineering Studies (PL 1) X3 Permanent	Rustenburg Campus
ORB14/2023	Lecturer Haircare (PL 1) Permanent	Rustenburg Campus
ORB15/2022	Lecturer Jewellery (PL 1) Permanent Re-advertisement	Rustenburg Campus
ORB22/2022	Lecturer Business Studies (PL 1) Permanent Re- advertisement	Mankwe Campus
ORB15/2023	Lecturer Business Studies (PL 1) Permanent	Mankwe Campus
ORB16/2023	Lecturer Engineering Studies (PL 1) Permanent	Mankwe Campus
ORB17/2023	General Worker – Cleaner SL2 Permanent	Mankwe Campus
ORB18/2023	General Worker – Groundsman SL2 Permanent	Mankwe Campus

Applications must be forwarded to: The HR Manager, ORBIT TVET College, Private Bag X82096, Rustenburg, 0300, be hand delivered at ORBIT TVET College (Central Office), Fatima Bhayat Street or forwarded to emails provided in the requirements on the College website.

PLEASE NOTE:

Applications must be submitted on a **New Z83 form**, (obtainable from any Public Service Department) and **MUST** be accompanied by a recently updated comprehensive CV (inclusive of three referees and contact details), copies of qualifications with academic transcripts, ID document and driver's license. Please indicate the reference number of the post you are applying for on a **New Z83 form**. Candidates who apply for more than one post should complete separate application documents for each post. Applications received after the closing date as well as those faxed will **NOT** be accepted.

CLOSING DATE: 02 June 2023 at 14:00

Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification and employment verification. Where applicable, candidates will be subjected to a skills/knowledge/competence test. The College reserves the right not to make appointments and correspondence will be limited to shortlisted candidates only. If you do not receive any response within three months after closing date of this advertisement, kindly accept that your application was unsuccessful.

For more information regarding the advertised posts, visit the College website at www.orbitcollege.co.za or direct your enquiries to Ms M L Mahuma or Ms K B Molefe on (014) 597 5500 or (014) 597 5540/3/4/5594

Note: All costs incurred due to your application and interviews will be at your expense.